



BISHOP'S STORTFORD YMCA



JOB DESCRIPTION FOR BOARD MEMBERS

JOB TITLE	Charity Trustee
Responsible to	The Charity Commissioners and the public at large
Purpose of the post	<p>To share jointly in taking responsibility for the future of the Association and for keeping its work within the stated charitable objectives</p> <p>To contribute to the formation and regular review of the top level strategy of the Association</p> <p>To ensure that the Association functions within the legal and financial requirements of a charity striving to achieve best practice</p>
Main Duties	<p>To ensure that the Board, with the help of the Chief Executive, sets and communicates the Vision, Mission and Corporate Objectives of the Association</p> <p>To ensure that the principles and values of the YMCA are reflected in the work of the Board and the activities of the Association</p> <p>To contribute specific skills and understanding to support the work of the Board and the work of the Chief Executive Officer</p> <p>To ensure that the needs of stakeholders are taken into account in the planning process</p> <p>To strive to attend all Board meetings (6 per year) and prepare and contribute appropriately and effectively</p> <p>To participate in training and development opportunities of up to 12 hours a year and to ensure that the Board has an active approach to Board development</p> <p>To ensure that the Association applies its resources exclusively in pursuance of its charitable objects and that there is effective and efficient monitoring of the Association's activities</p> <p>To ensure that all policies that are set by the Board are regularly reviewed in the light of feedback from staff, stakeholders and other collected data</p> <p>To work towards ensuring the financial viability of the Association</p>